



Simplify and elevate your People experience

Cloud-based Employee Self Service



Engaging

Higher level of workforce engagement and productivity.

Intuitive

Designed for an exceptional user experience.

Single Source

A single source of information for managers and employees.

Connected

Access anytime anywhere on any device.

Seamless Integration

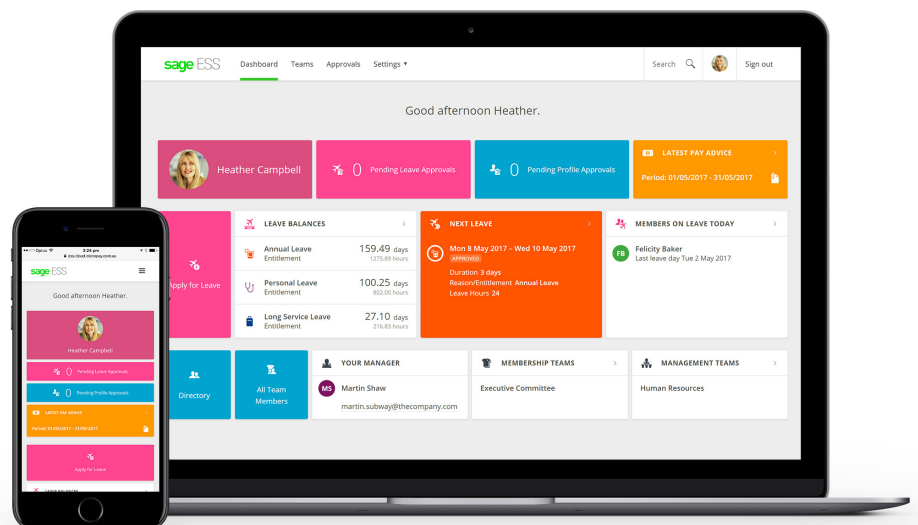
Integrated with Sage MicrOpay.

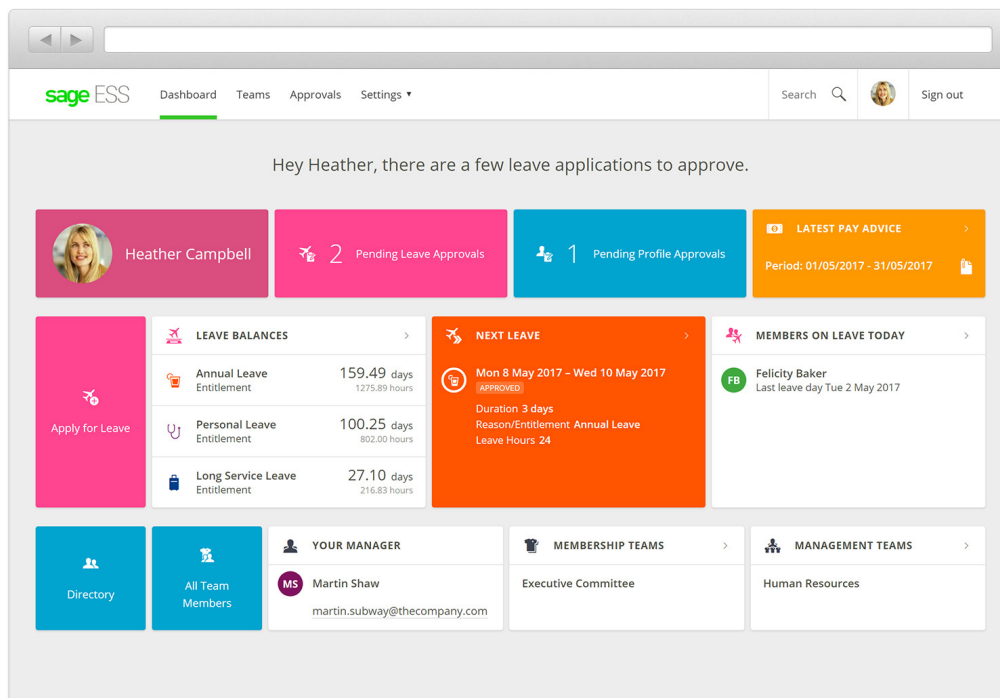
Cost Effective

Inexpensive to maintain.

Sage ESS is a reimagined employee self-service cloud application that empowers your employees to manage and access their data anytime anywhere. Sage ESS offers a simple and familiar user-centric interface, improving productivity and employee engagement.

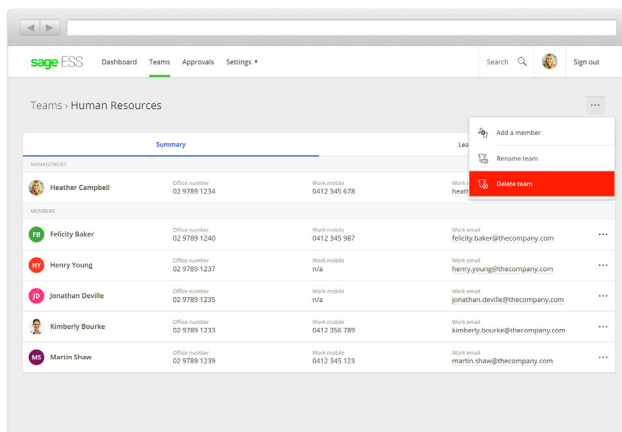
Sage ESS helps you prioritise your daily People activities by minimising employee requests related to payroll and improve the way you support your employees. Sage ESS offers effortless self-service capabilities.





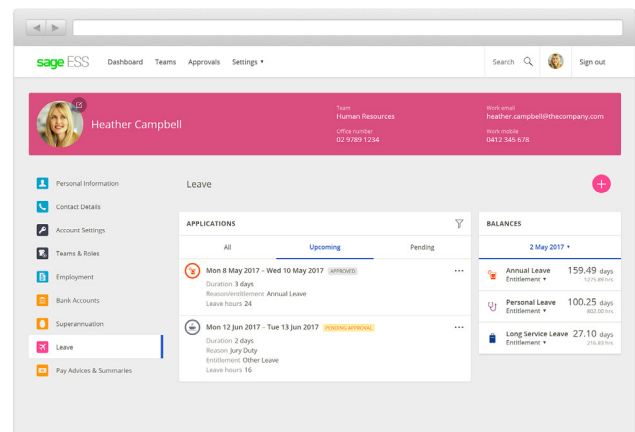
Real-time Dashboard and Notifications

Sage ESS gives you quick access to information such as leave entitlements, up-coming leave, members on leave, employee directory and latest pay advices through a real-time dashboard. Managers receive instant email notifications for any leave request. People Business Partners are able to receive profile change requests.



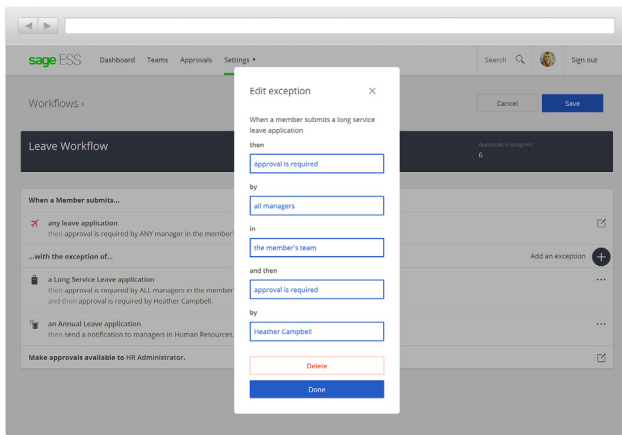
Team Management and User-Access Management

Sage ESS introduces the concept of team management, giving you visibility of employees working in multiple teams. Managers and higher-level division managers have real-time information on employees' availability, leave schedules and contact details. People Business Partners and user-admins have the ability to manage user roles and permissions given to employees.



Automated Leave Management

From application to approval to processing, leave workflows in Sage ESS make it easy to manage leave. When an employee submits a leave request, an email notification is sent to the manager for them to approve or reject. Once leave is approved, leave details are then transferred to Sage MicrOpay to be processed even if it is for a future date.



Simplified Workflows

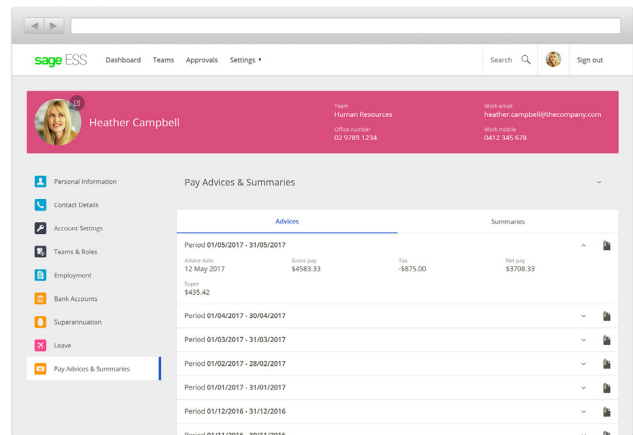
The workflow feature in Sage ESS offers a simple wizard-based setup process that eliminates the need to have a “user manual” to add exceptions for leave approvals and profile changes. People Business Partners can add exceptions for leave approvals when a user submits an annual leave or a long service leave. They can also receive email notifications when any profile changes such as bank accounts, contact details and medical conditions are made.

Sage ESS comes with a simple pre-set workflow, which allows managers to approve leave requests by default.

Integrated to Sage MicrOpay

Sage ESS integrates seamlessly with Sage MicrOpay and equips you to manage your payroll in-house conveniently and securely. Sage ESS is designed for people not processes.

With Sage ESS, you can free up HR resources to focus their energies and expertise on securing people-based outcomes that deliver the greatest value to the business.



Paperless Pay Advices and Payment Summaries

Sage ESS removes the need for printed pay advices and payment summaries delivering cost benefits and increased efficiency to your business.

Pay advices and payment summaries are generated in Sage MicrOpay and seamlessly transferred to Sage ESS for employees to view and download after each pay, removing the need to print and manually distribute pay advices and payment summaries.

For more info, visit: Sage.com/au
or contact us at 13 SAGE (Australia)